

UNIVERSITY OF NEW MEXICO – RAC GRANTS

DISCIPLINE-SPECIFIC AND INTERDISCIPLINARY LARGE GRANT PROPOSALS

TO: UNM Faculty Members

FROM: Research Allocations Committee (RAC)

RE: Request for proposals for discipline specific and interdisciplinary large

DATE: October 5, 2009

Proposals are invited for a limited number of large grants to be made during this academic year. There will be at least two separate competitions with different deadline dates as noted below. The first will be for discipline-specific research and the second will be for interdisciplinary research (i.e., with an integrated focus across disciplines). The interdisciplinary proposals must include co-PIs who come from at least two separate degree-granting programs and who have clearly delineated roles and responsibilities in the proposed research. As with small grants, eligibility is limited to regular voting members of the UNM main campus faculty (excluding the Allied Health Professions) who hold the rank of Instructor or above. Faculty on leave without pay or on a visiting appointment are not eligible.

The RAC Policies and Guidelines are modified slightly for these larger awards. Please refer to the August 2009 Small Grant guidelines/application procedures (obtainable from the RAC web site at <http://research.unm.edu/RAC/index.cfm>) and the following modifications when preparing your proposals. Failure to follow the guidelines will result in the proposal being deemed “non-responsive” and it will not be reviewed.

1. The maximum award for Discipline-specific grants will be \$8,000.
2. The maximum award for Interdisciplinary grants will be \$10,000.
3. The main body of the proposal should not exceed six pages in length, and in overall quality should approximate those submitted to national funding agencies. Please refer to the August 2009 RAC Policies and Guidelines for a description of the application, requirements for format and font size, and application guidelines.
4. Include an itemized budget for proposed expenditures. Be specific. List quantity and unit costs for travel, materials, equipment, personnel/services, and other line items. Include a separate section with justification for each item on the detailed budget.
5. The departmental cost-sharing requirements specified in the general RAC Policies and Guidelines will not apply to these larger grants. Furthermore, per diem support will be available for up to a total of 20 days. Reimbursement of transportation costs will be 100 percent of the actual cost (lowest economy fare), as it is with small grant awards.
6. For awards made in the 2009-10 academic year, all expenses must be submitted to General Accounting by SEPTEMBER 30, 2010.
7. The applicant must list all current and pending research funds, and note whether it is related or not to the proposed research and/or whether there are any shared budget items.
8. All necessary forms (e.g., Conflicts of Interest and IRB) must accompany the proposal. If IRB required, a copy of the letter noting IRB approval or exemption must accompany the proposal.
9. Identify the proposal as Discipline-specific or Interdisciplinary. Any given proposal may be submitted only in one category.

10. The signature of the Department/Division Chair is required on the cover page. For Interdisciplinary proposals, the signature of each Department/Division Chair is required.

11. Complete the Large Grant RAC Checklist provided at the end of this announcement and include it with your proposal.

12. Proposals for both of these Large Grant RAC awards will be reviewed separately and competitively. Awards will be announced in mid-December and mid-February for the Discipline-specific and Interdisciplinary proposals, respectively.

To facilitate review of proposals, the deadlines for submitting Discipline-specific and Interdisciplinary research proposals will differ and are as follows:

Discipline-specific: Monday, November 23, 2009, by 4 p.m.

Interdisciplinary: Friday, January 22, 2010, by 4 p.m.

Fourteen copies of the proposal should be submitted to: Professor Virginia Shipman, Simpson Hall, Room 112. (Please call 277-4063 if you have any questions).

Note: Small Grant proposals may still be submitted for the monthly deadlines as per the published guidelines. Only revised Small Grant proposals will be accepted for the May 1 deadline.

**RESEARCH ALLOCATIONS COMMITTEE CHECKLIST FOR
DISCIPLINE-SPECIFIC AND INTERDISCIPLINARY LARGE GRANT PROPOSALS**

2009-2010

COMPLETE THE CHECKLIST BELOW, SIGN, AND INCLUDE WITH YOUR PROPOSAL.

Name: _____

Category (Circle only one).

A. Discipline-specific

Signature: _____

B. Interdisciplinary

GENERAL INFORMATION (information must be presented for all interdisciplinary grant PIs):

A. _____ Name of applicant

_____ Rank

_____ Department/Division

_____ Campus address, including building name

_____ Telephone number

_____ E-mail address

_____ Number of years at UNM as regular voting faculty

_____ Dates of previous RAC awards (list resulting presentations, grants, publications, exhibits, etc.)

B. _____ Title of proposed research/creative work

C. _____ Total amount of RAC funds requested

D. _____ List of **all** current and pending research support

E. _____ Signature of Department/Division Chair(s)

BODY OF PROPOSAL/PROPER FORMAT:

_____ Maximum of 6 pages (Appendices can be included for references, details of data collection measures and procedures; supplementary and support materials also can be appended).

_____ 12 point font

_____ 1" margins at top, bottom and both sides of all pages

_____ Pages numbered consecutively

BUDGET INFORMATION:

_____ Itemized budget (quantity and unit costs): MAXIMUM OF \$8,000 or \$10,000 for Discipline-specific or Interdisciplinary proposals, respectively.

_____ Justification of budget items

OTHER:

A. _____ UNM Conflict of Interest Disclosure form (2 copies, not attached to proposal)

B. _____ Letter of support from department/division chair for shared costs, if applicable

C. _____ Copy of IRB and/or animal research letter of approval or exemption (2 copies, not attached to proposal)

D. _____ Fourteen (14) copies of proposal

E. _____ Abbreviated resume (14 copies attached to proposal)

