June 9, 2015

Dear UNM Research Community,

The Office of the Vice President for Research is pleased to announce that Grants Management Training is now offered online through UNM LearningCentral.

This training covers research administration and compliance at the University of New Mexico’s Main and Branch Campuses. Topics include applying for funding, managing sponsored projects, campus purchasing, keeping audit-friendly records, and staying in compliance.

Successful completion of Grants Management Training is a requirement for anyone seeking Principal Investigator status at UNM’s Main or Branch Campuses.

It is the responsibility of anyone wishing to retain Principal Investigator status to complete this course every three years. Upon your first successful completion, this course will be automatically added to the “My Learning Assignments” section of your UNM LearningCentral account with a new due date in three years. Current Investigators that have not taken Grants Management Training within the past three years are required to complete this course.

How to take the training online:
Step 1. Go to https://learningcentral.health.unm.edu
Step 2a. I don’t see Grants Management in my Learning Plan:
   i. Search for GMT 100
   ii. Click Add to Learning Plan and Start the Course
Step 2b. I see Grants Management in my Learning Plan:
   i. Click Start Course for the Grants Management Training

For information about this or more research training opportunities, please visit the OVPR training page at http://research.unm.edu/research-training or contact the OVPR Training Specialist, Vanessa Tan (vtan@unm.edu).

Sincerely,

Dr. Kevin Malloy
Associate Vice President for Research Initiatives