December 11, 2018

Dear UNM Research Community,

The content of the Grants Management Training (GMT100) available online via Learning Central has been updated and streamlined. This training presents the fundamentals of administering sponsored projects at the University of New Mexico as well as resources available to support researchers in successfully administering their awards.

Completion of Grants Management Training is a requirement for all Principal Investigators (PI's) and Co-Investigators (Co-PI's) on all new and existing awards. Training should be completed within 30 days of receipt of a first award and every three years thereafter. Current investigators who have not taken Grants Management Training within the past three years should complete the updated course by March 1, 2019.

Upon completion, this course will be added automatically to the "My Learning Assignments" section of your UNM Learning Central account with a new due date in three years.

How to take the training online:
Step 1. Go to https://learningcentral.health.unm.edu

Step 2a. I don't see Grants Management in my Learning Plan:
   i. Search for GMT 100
   ii. Click Add to Learning Plan and Start the Course

Step 2b. I see Grants Management in my Learning Plan:
   i. Click Start Course for the Grants Management Training

For More information about this or more research training opportunities, please visit the OVPR training page at http://research.unm.edu/training-networking.

Sincerely,

Gabriel López
Vice President for Research