The Faculty Senate Research Policy Committee seeks nominations of faculty from all colleges at UNM for the Annual Research Lectureship for Career Achievement Award. The Annual Research Lectureship for Career Achievement is one of the highest honors that UNM can bestow upon a faculty member in recognition of their scholarly activity. The nominee must be an active, full-time Professor or exceptional Associate Professor at the time the nomination is submitted, in the tenure track, research track, or clinician-educator track, with a record similar to that of applicants for Distinguished Professor (see the link below for past recipients). The nominee's research or scholarly creative works must be of the highest quality with an outstanding cumulative record of achievement nationally and internationally. The nominee will be evaluated primarily on the body of work that has been completed while at UNM, including teaching and mentoring. This often requires ten or more years at UNM to be competitive. The awardee will receive a $7,500 honorarium or a funding allocation to be placed in a research-related account and the awardee's name will be included in the UNM Roll of Honor.

Since the factors that determine excellence in research or scholarly creative works vary widely by field and discipline, a strong nominating letter and supporting materials are essential. A nomination can be submitted by any member of the faculty. Nominators are responsible for assembling documentation in support of their nominees. Complete instructions for nominations are on the following page, regarding these required components:

1. A letter of nomination
2. Three letters of evaluations of the nominee's accomplishments by national and international experts or leaders within relevant domains.
3. A completed Scholarly Works Description Form
4. A current comprehensive curriculum vitae of the nominee

Applications will be accepted during the Spring and Summer semesters on 2023. Complete nominations, including all documentation, must be submitted by completing the nomination form and uploading documents by 5 p.m. August 25, 2023 using the instructions below.

Nominations will be evaluated by the Research Policy Committee. The successful recipient will be contacted in early October, and the research lecture will be presented in early November of 2023 in conjunction with UNM Research Week.

All required materials, including the letters of evaluation, must be submitted by the deadline. Incomplete submissions will not be considered if they cannot be resolved within a week of the nominator being notified of a deficiency. In order for the Research Policy Committee (RPC) to assess the nominees on a comparable basis, it is essential that the documentation be thorough. Decisions will be based entirely on the materials submitted. Persons nominated one year can be re-nominated for two additional years using the same external letters if they continue to meet the criteria stated above. In such cases, nominators and nominees should update the Research Description Form and CV as needed and re-load the components in the InfoReady. After three nominations, an entirely new application is required.

Questions should be sent to: Gena Garcia at emajsmom@unm.edu

[The Annual Research Lectureship List of Honor](#)

Application Instructions

1. The most important component is a letter from the nominator that makes the case for how the nominee has achieved an exceptionally high level of success in their research or scholarly creative work. This document is needed to facilitate comparisons across widely divergent fields and disciplines. Define what an exceptionally high level of success means in the nominee's field as well as how the nominee meets that goal relative to others in the field (i.e. what awards/honors outside of UNM have they received or are likely to receive). A letter for Distinguished Professor would be a good model, but do not just include a letter written for that position as the criteria are not identical.

2. The application must include 3 evaluation letters (limit 2 pages each) of the nominee's accomplishments by national and international experts in the nominee's field or leaders from other relevant domains. They should characterize the nominee's scholarly accomplishments and outcomes, especially those since joining the faculty at UNM. Evaluators should be notified that their letters: 1) are to be written for non-specialists; 2) should define what an exceptionally high level of success means in the nominee's field; and 3) show how the nominee demonstrates success relative to others in the field.

3. The application must include all sections of the Scholarly Works Description Form completed by the nominee. This form highlights major parts of applications in a common format to facilitate comparisons across diverse fields. It is recommended that nominees provide this completed form to their nominator and to letter writers to assist them with their assessments.

4. The application must include a current comprehensive curriculum vitae of the nominee (containing information on publications, research grants and contracts, student support and mentoring, patents, or other indicators of creative contributions). Contributions since joining UNM are heavily weighted with in the nominee's cumulative record. Applicant's whose scholarly work is conducted largely on behalf of external agencies, rather than on behalf of UNM, will not be considered.

The evaluation rubric to be used by the Award Committee to evaluate the quality and content of each nomination packet is included for reference on the following page.

The four elements of the nomination will be submitted through the InfoReady system:

<p style="text-align:center">https://unm.infoready4.com/</p>

Tips for the InfoReady system:
1. Any faculty member who has been assigned a "unm.edu" email address may log in to InfoReady with that email address to submit the nomination or accept the nomination as the nominee. Health Sciences Center faculty with only a "salud.unm.edu" email address should use the "Register" button on the Log In page to create an account for nomination or acceptance of a nomination.
2. The nominator is considered the "Applicant" with a place to indicate the "Nominee"
3. The Proposal Title should be nominees first and last name
4. Letters from 3 external evaluators should be combined into one PDF document for uploading. Contact us for assistance merging documents if needed.
5. Other attachments should be in either Word or PDF format
6. No additional letters of support or documents should be included
7. Please enter the nominee's email in the nomination acceptance block of InfoReady so that they will received the displayed email message.

For assistance accessing or using InfoReady, please contact: Gena Garcia at emajsmom@unm.edu

Annual Research Lecture Award

Committee Review Rubric

ARL

Applicant name: _____ **Reviewer:** _____

Scoring:				
5=Exceptional	**4=Very good**	**3=Good**	**2=Marginal**	**1=Unclear/Not Present**

Required Criteria	
Nominee employed as an active, full-time Professor or exceptional Associate Professor at the time the nomination is submitted	**Yes/No**
Nominee has sufficient longevity at UNM (at least 10 years)	
Bulk of work under consideration has occurred while on faculty at UNM	
Detailed CV describes career and educational trajectory	
Impact	**Score**
1. Nomination letter - makes a strong case for how the nominee has achieved an exceptionally high level of success in their scholarly (research or creative) works.	
2. Compelling letters of evaluation from 3 national or international experts	
3. Career statement effectively summarizes scholarly achievements	
4. Dissemination of scholarly works – number and quality of products related to research or creative works (presentations at professional gatherings, new or improved curriculum, publications in peer-reviewed or seminal journals, broadly adopted white papers or reports, books, published abstracts, legislative or regulatory change, public installations or displays, public performances, new construction or land use, patents or copyrights, other products)	
5. External recognition for scholarly work - interviews, news articles, awards, recognitions, etc.	
6. Impact of mentoring	
7. Impact of scholarly service	
8. Level and significance of external funding	
9. Impact of teaching or student engagement	
10. Overall significance of nominee's work in their field	
Total Impact Score (High = 50, Low = 10)	