The Faculty Senate Research Policy Committee (RPC) seeks nominations of faculty from all colleges at UNM for the Annual Community Engaged Research Lectureship Award. The Annual Community Engaged Research Lectureship (CERL) is one of the highest honors that UNM can bestow upon a faculty member in recognition of exemplary community engaged research and creative works. The nominee must be an active, full-time Professor or exceptional Associate Professor at the time the nomination is submitted. The nominee’s research or creative works must be of the highest quality with an outstanding cumulative record of achievement nationally and internationally or other relevant domain (see the Roll of Honor below for past recipients). The nominee will also be evaluated on the body of work completed while at UNM, including mentoring, which often requires ten or more years at UNM to be competitive. The awardee will receive an honorarium or a funding allocation to be placed in a research-related account and the awardee’s name will be included in the UNM Roll of Honor.

The awardee will be SELECTED IN THE FALL and DELIVER THE LECTURE IN THE SPRING semester normally in FEBRUARY in the early evening (5:30 pm) as part of a twice annual UNM research awards ceremony (a fall semester ceremony honors ARL winners).

The Research Policy Committee (RPC) understands that the factors that determine excellence in community engaged research or creative works vary widely by field and discipline and exist across the spectrum of engagement in problem or need identification, assessment, planning, implementation, and evaluation of outcomes and impacts. Nominators are strongly encouraged to argue their interpretations of the meaning as well as how the nominee’s work exemplifies it.

Nominators are responsible for assembling documentation in support of their nominees. This documentation must include the following, further described in the application instructions:

1) A letter of nomination.
2) Three evaluations of the nominee’s accomplishments by national and international experts (or experts from other relevant domains).
3) A career statement from the nominee highlighting their greatest achievements in research or creative work.
4) A completed Community Engagement Description Form (available as a Word document on the OVPR website).
5) A current comprehensive curriculum vitae of the nominee.
6) Letters of support from members of the community/ies impacted by the work, community partners, community co-researchers/collaborators and from students and mentees.

Persons nominated one year are automatically reconsidered for two additional years and may use the same external letters if they continue to meet the criteria stated above. In such cases, nominators and nominees are strongly encouraged to update the other parts of their applications. After three evaluations by the RPC, an entirely new application is required.

Complete nominations, including all documentation, must be submitted by uploading documents by 5 p.m. on 5 October 2020. For information on how to submit, please contact RPC Chair Melissa Emery Thompson, memery@unm.edu
Nominations will be evaluated by the Research Policy Committee and the winner will be notified in late November. The research lecture will be presented in February, generally in the early evening (5:30 pm).

All required materials, including the letters of evaluation, must be submitted by the deadline. Incomplete submissions will not be considered if they cannot be resolved within a week of the nominator being notified of a deficiency. In order for the Research Policy Committee (RPC) to assess the nominees on a comparable basis, it is essential that the documentation be extremely thorough. Decisions will be based entirely on the materials submitted.

**CERL Application Instructions**
*(Please follow these instructions to ensure full consideration of your nominee.)*

1. The most important component is a letter from the nominator that makes the case for how the nominee has achieved an exceptionally high level of success in his/her community engaged research and creative works. Critical to this is to demonstrate the achieved outcomes of the nominee’s efforts. This essential document is needed to facilitate comparisons across widely divergent fields and disciplines. Define what an exceptionally high level of success in community engaged research or creative works means in the nominee’s field as well as how the nominee meets that goal relative to others in the field (i.e. what awards/honors outside of UNM have they received or are likely to receive). A letter for Distinguished Professor would be a good model, but do not just include a letter written for that position as the criteria are not identical.

2. The application must include three (3) letters of evaluation from colleagues from UNM or other institutions (two pages in length maximum) that characterize the nominee’s accomplishments and outcomes, especially those since joining the faculty at UNM. Nominees are encouraged to complete the Community Engagement Description Form and forward it along with his or her curriculum vitae to three (3) recommenders so they may properly evaluate a nominee’s accomplishments objectively. Evaluators should be notified that:
   a. their letters are to be read by non-specialists in their field and
   b. their letters should also define what an exceptionally high level of success in community engaged research or creative works means in the nominee’s field as well as how the nominee meets that goal relative to others in the field (i.e. what awards/honors outside of UNM have they received or are likely to receive).
   c. Evaluations should be accompanied by a cover list of the three (3) evaluators and their institutional or organizational affiliations.

3. The application must include a career statement (500 words maximum) from the nominee highlighting their greatest achievements in research or creative work, which will be reviewed by non-specialists in their field. It would be helpful for the nominee to define what an exceptionally high level of success in community engaged research or creative works means in the nominee’s field as well as how the nominee meets that goal relative to others in the field.

4. The application must include all sections of this Community Engagement Description Form (see below for details) with all requested information to receive consideration for any award. This information is requested in uniform format so that award candidates can all be compared objectively and equally. This form highlights major parts of applications in a common format to facilitate comparisons across diverse...
fields. It is recommended that nominees provide this completed form to their nominator and to letter writers to assist them with their assessments.

5. The application must include a current comprehensive Curriculum Vitae of the nominee (containing information on publications, research contracts, student support, patents, or other indicators of creative contributions). Contributions since joining UNM are heavily weighted within the nominee’s cumulative record.

6. Nominees are encouraged to include letters of support from community members impacted by the community engaged research or creative work, community partners, community co-researchers/collaborators and from mentees or students (undergraduate or graduate) who have participated substantially in the planning or execution of the nominee’s activities.
Community Engaged Research Description Form

Award nominee name:
Award nominee faculty rank:
Award nominee date first employed as faculty member at UNM:

A. Most Significant Scholarly Work in Community Engaged Research or Creative Works

Provide the requested information listed below for up to five (5) of your most significant works (in the nominee’s judgment). Each work should be up to one page, typed, single space, 12-point type, with one-inch margins. Each description should include topics below with corresponding numbers.

1. List of products and dissemination, with citations, of results or outcomes of activities (e.g. presentations at professional gatherings, new or improved curriculum, publications in peer-reviewed or seminal journals, public installations or displays, public performances, broadly adopted white papers or reports, books, published abstracts, legislative or regulatory change, new construction or land use, patents or copyrights, other products)

2. Statement of significance (lasting impact) of this work.

3. List the community(ies) that was(were) engaged. (e.g., demographics, population, location, size, etc.)

4. Describe how the community(ies) was(were) engaged in your research or creative work, including engagement in community problem or need identification, as well as project or activity planning, execution and evaluation of outcomes.

5. Extension – Describe the potential or actual impact of research or creative work on additional communities, and what is the potential sustainability or replicability of the work.

6. Mutual benefit – describe the potential or actual mutual impact and benefit (i.e. impact on UNM)

7. Evidence for external recognition of this work (e.g., number sold, reviews, commentaries, awards, interviews)

8. Did this arise from work conducted while employed at UNM or while at another institution?

B. History of External Financial Support

If applicable (e.g. grants, commissions, etc. but not awards/recognition for completed work as that is in part E) Please copy this page as needed.

Tell us about your three (3) most notable examples of financial support and their outcomes.

- Name/title:
- Type of support:
- Source of support:
• Your role in the supported work (e.g. lead, collaborator, etc.):
• Year support was received and duration of support:
• Brief description of the what the support was for and why it was significant. (Limit 50 words):

C. Faculty Mentoring and Student Engagement

Please list the names of mentees mentored over the past 10 years, including mentoring related to community engagement in research or creative works. (List as many as you like.)

Describe three (3) of your best or most successful mentees.

• Mentee name:
• Mentee current institution:
• Mentee current position:
• Brief description of mentee’s accomplishments since becoming your mentee and their potential for carrying on future community engaged research or creative works (100 words)
• Brief description of your actual activities in mentoring this person (50 words)

Describe student involvement in your community engaged research or creative work, including connection to UNM courses, integration into UNM curriculum, active participation by undergraduate or graduate students in planning or execution, and impact on future community engagement.

D. Notable External Service

External service might include external committees or boards, chairing symposia, agency service, or editorial responsibilities in the field (Copy this page as needed for additional Service).

Describe your three (3) most notable examples.

• Name/type of service:
• Years/months of service:
• Brief description of your service contributions for this activity over the past 10 years this can include outreach service with outside and governmental agencies. (Limit 50 words.)

E. Notable Professional Awards or Recognition

Copy this page as needed for additional Awards or Recognition.

• Name/type of award or recognition:
• Year awarded:
• Brief description of why you were recognized. (Limit 50 words.)
**2021 Community Engaged Research Lectureship Award**  
**Evaluation Rubric**

Applicant name: ___________________________  Reviewer: _______________________________________

<table>
<thead>
<tr>
<th>5 = Exceptional</th>
<th>4 = Very good</th>
<th>3 = Good</th>
<th>2 = Marginal</th>
<th>1 = Unclear/Not Present</th>
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</thead>
<tbody>
<tr>
<td><strong>Required Criteria</strong></td>
<td></td>
<td>Yes/No</td>
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<tr>
<td>Nominee employed as an active, full-time Professor or exceptional Associate Professor at the time the nomination is submitted?</td>
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<td>Nominee has sufficient longevity at UNM?</td>
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<tr>
<td>Bulk of community-engaged work under consideration has occurred while on faculty at UNM?</td>
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</table>

**Score**

- Compelling letters of evaluation from three (3) national or international experts
- Compelling letters of support from students or mentees
- Compelling letters of support from community members/partners
- Detailed CV describes career and educational trajectory

**Impact**

Nomination letter - makes a strong case for how the nominee has achieved an exceptionally high level of success in his/her community engaged research or creative works.

**Applicant’s Description**

- Brief summary
- Description of community/ies
- Community engaged in identification of problem, need or desired change
- Community engaged in implementation of research or creative work
- Community engaged in evaluation of success
- Faculty mentorship in community engagement
- Direct participation of students
- Evidence of impact (social, economic, health, environmental, other)
- Description of on-going activities, sustainability, next steps, follow up
- Number and quality of products related to community-engaged research or creative works (presentations at professional gatherings, new or improved curriculum, publications in peer-reviewed or seminal journals, broadly adopted white papers or reports, books, published abstracts, legislative or regulatory change, public installations or displays, public performances, new construction or land use, patents or copyrights, other products)

**Innovation**

- Community-engaged research or creative work is innovative in the nominee’s field

**Extension**

- Potential or actual impact of research or creative work on additional communities

**Mutual benefit**

- Potential or actual mutual impact and benefit (i.e. impact on UNM)

**External recognition**

- Interviews, news articles, awards, recognitions, etc.

**External funding**

- for community-engaged research or creative works

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**Total Criteria and Impact Score (High = 100; Low = 20)**